



Universal Service Agency •501 Office Center Drive Suite 128•Ft. Washington, PA 19034

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WORKSHEET FOR SUBDIVISION/SITE IMPROVEMENT BONDS - Commercial

1. Applicant's Name: _____

Address: _____

2. Officers/Members/Stockholders:

Name	Percentage Owned	Title

3. Property Address: _____

4. Description of the use of the property: _____

5. Bond amount required: \$ _____

6. Cost of improvements: \$ _____ Cost of land: \$ _____ Cost of building: \$ _____

7. Obligee's Name (to which politic entity does this bond run?): _____

Address: _____

8. Financing by: (mortgage company name) _____

Address: _____

9. Amount of financing: \$ _____

10. Name of contractor physically completing the work: _____

Additional documents required:

The last two years of CPA prepared accrual based year end business statements. If no CPA prepared statements are available, forward computerized, accrual based, balance sheet and income statements for the last two years.

Personal financial statement on anyone owning 7% or more in the company

Latest Federal tax return on anyone owning 7% or more in the company

Copy of the developer's agreement between your company and the politic entity requiring the bond **OR** a copy of the politic entity's resolution approving the developer's plans

Copy of the township engineer's estimate of improvement costs

Copy of the loan document if the development is being financed

Copy of the contract between your company and the contractor that is physically performing the work

Copy of the bond form if the politic entity requires that a special bond form be used



Universal Service Agency, Inc.
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Your signature on this consent form and completion of the attached application constitutes permission for Universal Service Agency, Inc. to obtain consumer information which will be used to determine bonding eligibility. **This information will be held in the strictest confidence.**

Applicant's signature Print applicant's name Date

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